



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	COUNCIL ON REAL ESTATE APPRAISERS
MEETING DATE AND TIME:	Tuesday, April 22, 2013 at 2:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , 2nd floor of the Cannon Building
MINUTES APPROVED:	May 21, 2013

Members Present

Georgianna Trietley, Chair, Professional Member
Ronald Mandato, Vice Chair, Professional Member
Douglas Nickel, Professional Member (arrived at 2:10 p.m.)
Lynn Baker, Professional Member
Brad Levering, Professional Member
Jan Jenkins, Public Banking Member
Frank Smith, Public Member
Richard Wheeler, Public Member

Division Staff/Deputy Attorney General

Kevin Maloney, Deputy Attorney General
LaToya Stephens, Administrative Specialist II
Amanda McAtee, Administrative Specialist II

Members Absent

Frank Long, Public Member

Public Present

None

Call to Order

Ms. Trietley called the meeting to order at 2:06 p.m.

PUBLIC HEARING, RULES AND REGULATIONS - 2:00 P.M.

BOARD PRESENT: Georgianna Trietley, Ronald Mandato, Lynn Baker,
Brad Levering, Jan Jenkins, Frank Smith, and Richard Wheeler

PUBLIC PRESENT: None

PURPOSE: The Delaware Council on Real Estate Appraisers, pursuant to 24 Del.C. §4006(a)(1), proposes to revise its rules and regulations. The majority of the proposed revisions to the rules are changes required to come into compliance with the new AQB criteria, additional changes remove the requirement of pre-certification examination for assessors, lower the acceptable late renewal time period from twelve months to sixty days for all licensees and certificate holders.

PRESIDING: Georgianna Trietley, Chair, Professional Member

DIVISION STAFF: LaToya Stephens, Administrative Specialist II
Amanda McAtee, Administrative Specialist II

BOARD COUNSEL: Kevin Maloney, Deputy Attorney General

COURT REPORTER: Lorena Hartnett, Wilcox and Fetzer

The hearing began at 2:06 p.m. Mr. Maloney stated that the purpose of the hearing was to receive public comment regarding the Council's proposed amendments to its Rules and Regulations that were required to come into compliance with the new AQB criteria, and summarized the amendments for the public. Mr. Maloney advised that the proposed changes and notifications of the public hearing were published in the Register of Regulations and two newspapers. Mr. Maloney confirmed that no public comment had been received by the Board office. There were no members of the public present to make additional comments on the proposed changes. With there being no comment, Mr. Maloney thanked the court reporter and advised the Council that the public would have fifteen days after this hearing date to make additional comments. The Board would deliberate on any public comments received at its next Board meeting.

The hearing adjourned at 2:10p.m.

Review and Approval of Minutes

The Council reviewed the minutes from the March 19, 2013 meeting. Mr. Mandato made three corrections on page three. Ms. Trietley made a motion to accept the minutes as corrected, seconded by Mr. Mandato, to approve the minutes as amended. By unanimous vote, the motion carried.

Unfinished Business

Status of Complaint: 19-16-11

Ms. Trietley stated that complaint number 19-16-11 had been dismissed by the Division.

Status of Complaint: 19-05-12

Ms. Trietley stated that complaint 19-05-12 was forwarded to the Office of Attorney General for review.

Update on Rule to Show Cause Hearing: Kelly Leaberry

The Council discussed the dates of May 22, 2013 and May 30, 2013 that Ms. Leaberry's attorney gave as an option for the continuation of the Rule to Show Cause Hearing for Kelly Leaberry. After review, the Council concluded to schedule the continuation of Ms. Leaberry's hearing for the next regularly scheduled Council meeting on May 21, 2013.

New Business

New Complaints

Complaint number 19-02-13 of Kent County was assigned to Mr. Baker.

Complaint number 19-03-13 of Kent County was assigned to Mr. Baker.

Complaint number 19-04-13 of Sussex County was assigned to Mr. Mandato

Ratification of Issued Licenses

Mr. Nickel made a motion, seconded by Ms. Jenkins, to ratify the list of licenses issued below.

The motion carried unanimously.

Bonnie Longo, CGRPA

John Kilpatrick, CGRPA

Teresa Strine, CRRPA

Richard Foley, LRPA

Michael Dembert, Trainee, Supervisor: Calvin V Thompson, CGRPA

Review of Applications for Temporary Practice Permit

Mr. Baker made a motion, seconded by Mr. Smith, to ratify the temporary practice permit applications listed below. The motion carried unanimously.

Chris Harland

Michael Cummings

Erik G Hector

Julie Taylor

David Pope

Samuel Levi

Gerald Rasmussen

Approval of Continuing Education Activities

Mr. Nickel made a motion, seconded by Mr. Mandato to approve the applications listed below.

The motion carried unanimously.

Appraisal Institute

Income Approach for Residential Appraisers

2013 Annual Meeting Sessions – Day 1

2013 Annual Meeting Sessions – Day 2

2013 Annual Meeting Sessions – Day 3

Eric Savage

2-4 Family and Multi-Family

Foreclosures and Short Sales

Law Update

Delaware Association of Appraisers, Inc. (DAA)

Valuation of Easements

MD Association of Appraisers, Inc

Water Water Everywhere- Appraising, Waterfront Properties is Complex

Caroline Litwinski/Van Education CTR

- Basic Appraisal Principles
- Basic Appraisal Procedures
- Residential Site Valuation & Cost Approach
- Residential Report Writing & Case Studies
- 20 Hour Appraisal Subject Matter Electives
- Uniform Residential Appraisal Report URAR
- Yield Capitalization (Discounting)
- Residential Environmental Hazards Screening
- Fundamentals of Commercial Real Estate
- Planning 101

Philip J McGinnis

- Patterson Schwartz Associates - The BPO VS CMA Course
- Delaware Association of Realtors - Discounting Cash Flows

Allterra Group, LLC

- 2013 Keynote/Appraisal Quality
- 2013 Valuation Visionaries/Appraisal Reform

Other Business before the Council (for discussion only)

Mr. Nickel inquired about how the annual real estate seminar went earlier in the day and how many people attended. Mr. Mandato stated that the seminar went well and about 60 people attended.

Ms. Trietley stated that Leslie Parsant had expressed interest in helping with next year's annual real estate appraisers' seminar. Mr. Mandato stated that Ms. Parsant should submit her request and have the Council review it.

Public Comment

No public comment.

Next Meeting

The next meeting is scheduled for May 21, 2013 at 9:30 a.m. in Conference Room A second floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

Mr. Nickel made a motion, seconded by Mr. Mandato to adjourn the meeting. There being no further business before the Council, the meeting adjourned at 3:04 p.m.

Respectfully submitted,

LaToya Stephens
Administrative Specialist II

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Commission members and the public in supplementing their personal notes and recall for presentations.